



JOB ADVERT

Communications Assistant

An exciting opportunity has arisen to work with a unique partnership in Newcastle. Food Newcastle is leading a movement of organisations and individuals who are together demanding a healthier food culture to improve the quality of lives in Newcastle.

We are seeking a communications professional to assist with the delivery of a number of communications and stakeholder engagement activities.

You will be given a high level of autonomy to plan, design and deliver communications content across a number of digital platforms. You will also be required to assist with the development of our CRM systems and stakeholder engagement activity. This is an ideal role for a creative professional looking for an opportunity to contribute towards the aims of a non-profit organisation engaging with a wide range of stakeholder groups across all sectors in Newcastle.

Essential skills:

- Experience of content creation for print and digital media channels including social media
- Familiar with mailchimp, tweetdeck (or similar), Facebook, Wordpress and Excel
- Excellent written communication skills

You must be registered and able to work freelance

1 day per week (8 hours) £100 per day

Please don't delay, we will appoint as soon as we find the right candidate

For more information and to apply please see the job description

www.foodnewcastle.org | [@FoodNewcastle](https://www.instagram.com/FoodNewcastle) | [/FoodNewcastle](https://www.facebook.com/FoodNewcastle)